

Village of Phoenix Regular Board Meeting
Tuesday, June 3, 2025 at 7:00 PM
Sweet Memorial Building - 455 Main Street, Phoenix, NY 13135

Present:	Mayor Brian Borchik	Chief Dan Ferazzoli
	Trustee Jeffrey Koegel	Village Clerk Roxanne Demo
	Trustee Ronald Hartner II	Administrator James Lynch
	Trustee Jennifer Maxam	Attorney Jeffrey Schiano
	Trustee Steven McBurnie	

Public in Attendance 4

Mayor Borchik began the Board Meeting with Pledge of Allegiance at 7:00

Mayor and Trustee Comments

Mayor Borchik asked for a motion to approve a resolution for himself, Jim Lynch, Roxanne Demo, Kristy LaManche (K&L Consulting) and David Powers (Barton & Loguidice) to execute the following contracts with NYS:C1003042 - Transform North Island into Canalside Entertainment Venue and Recreational Area, C1003043 - Expand Marketing Campaign for the Village, Including New Gateway and Wayfinding Signage, C1003044 - Expand Wastewater Treatment Plant and Upgrade Facilities, this includes signing contract documents, submitting MWBE forms, updating timelines for completion and revising work scopes, as needed. Motion to approve was made by Trustee McBurnie, seconded by Trustee Maxam, Trustee Koegel aye, Trustee Hartner aye, Mayor Borchik aye. Motion carried.

Mayor Borchik asked for approval for a resolution authorizing the Village of Phoenix to accept a donation of a bronze statue of Catherine “Cathy” Lee, motion was made by Trustee Koegel, seconded by Trustee Maxam, Trustee McBurnie aye, Trustee Hartner, Mayor Borchik aye. Motion carried.

Trustee McBurnie had nothing.

Trustee Maxam had nothing.

Trustee Koegel asked for an update on the DG Market. Administrator Lynch said that corporate did not approve the slab that was poured, they have put in part of the sidewalk, and they’ll be working on landscaping and lighting.

Trustee Hartner had nothing.

Department Comments

Chief Ferazzoli handed out May 21 – June 2 police activity report. Chief Ferazzoli requested that the 2021 Ford F150 and the 2013 Ford Taurus be declared surplus. Motion to approve was made by Trustee McBurnie, seconded by Trustee Maxam, Trustee Koegel aye, Trustee Hartner aye, Mayor Borchik aye. Motion carried.

Administrator Lynch gave the board the updated water agreement with the Town, he asked to the board to review it and send any changes to him by Friday, June 6. A Floating Circus is coming to Henley Park on August 20, 2025. This Saturday is the Fishing Derby at the Phoenix Pond from 10:00-1:00pm, Lock Street will be shut down at Candee St and Bridge St. Also on Saturday is Cruise for Food for Erin’s Angels from 10:00-3:00pm. Lynch updated the board that there will be a location change for the fireworks this year.

Attorney Comments

Attorney Schiano handed out a packet for the board to review regarding Airbnb's in the village, he's included examples of other municipalities, and it'll be up to the board to make a decision what they'd like to do going forward.

Schiano said that a developer has requested the board to amend the zoning map for the property next to The Dollar General Market to allow the use of a Daycare Facility. Motion was made by Trustee Maxam to set a public hearing for June 17, 2025 at 6:50pm, seconded by Trustee Koegel, Trustee McBurnie aye, Trustee Hartner aye, Mayor Borchik aye. Motion carried.

There's a proposal for a lease agreement between the Bridgehouse Brats and the Village, he's received a draft of the initial agreement, he does some changes he'd like to make relating to them providing insurance, and he'll review with the Mayor.

Abstract

Abstract #7 dated June 3, 2025 in the amount of \$39,435.26. Trustee McBurnie made the motion to approve, general fund vouchers 208-239; water fund vouchers 209-239; sewer fund vouchers 209-239; library fund vouchers 42-45 and trust and agency fund vouchers 33-38, seconded by Trustee Koegel, Trustee Hartner aye, Trustee Maxam aye, Mayor Borchik aye. Motion carried.

Motion to approve May 20, 2025 meeting minutes was made by Trustee McBurnie, seconded by Trustee Koegel, Trustee Hartner aye, Trustee Maxam aye, Mayor Borchik aye. Motion carried.

New Business

Public Comments

There were no public comments.

Motion was made by Trustee McBurnie to adjourn the regular meeting at 7:48pm, seconded by Trustee Maxam, Trustee Koegel aye, Trustee Hartner aye, Mayor Borchik aye. Motion carried.

Respectfully submitted,

Roxanne Demo
Village of Phoenix
Clerk/Treasurer