

Village of Phoenix Regular Board Meeting  
Tuesday, December 16, 2025 at 7:00 PM  
Sweet Memorial Building - 455 Main Street, Phoenix, NY 13135

Present: Absent Mayor Brian Borchik                      Chief Dan Ferazzoli  
Trustee Jeffrey Koegel                                      Village Clerk Roxanne Demo  
Trustee Jennifer Maxam                                     Administrator James Lynch  
Trustee Steven McBurnie                                   Absent Attorney Jeffrey Schiano  
Trustee Ronald Hartner

Public in Attendance 2

Mayor Borchik began the Board Meeting with Pledge of Allegiance at 7:00

**Mayor and Trustee Comments**

Deputy Mayor Ron Hartner had nothing.  
Trustee McBurnie had nothing.  
Trustee Maxam had nothing.  
Trustee Koegel had nothing.

**Department Comments**

Chief Ferazzoli distributed the department activity report for the period of December 3 through December 16. 71 calls for service is the last two weeks. Officer Rob Wallace has resigned from the police force effective December 31, 2025.

Administrator Lynch had nothing.

**Abstract**

Abstract #20 dated December 16, 2025 in the amount of \$41,332.73. Trustee McBurnie made the motion to approve, general fund vouchers 599-638; water fund vouchers 604-638; sewer fund vouchers 604-638; library fund vouchers 136-143 and trust and agency fund vouchers 137-139, seconded by Trustee Maxam, Trustee Koegel aye, Deputy Mayor Hartner aye. Motion carried.

Motion to approve December 2, 2025 meeting minutes was made by Trustee Koegel, seconded by Trustee Maxam, Trustee McBurnie aye, Deputy Mayor Hartner aye. Motion carried.

**New Business**

Motion to set a public hearing on January 6, 2026 at 6:55pm for Local Law#1 – 2026 Tax Cap was made by Trustee Maxam, seconded by Trustee McBurnie, Trustee Koegel aye, Deputy Mayor Hartner aye. Motion carried.

Motion was made by Trustee Maxam to adjourn the regular meeting at 7:05pm, seconded by Trustee McBurnie, Trustee Koegel aye, Deputy Mayor Hartner aye. Motion carried.

Respectfully submitted,

Roxanne Demo  
Village of Phoenix  
Clerk/Treasurer