

Village of Phoenix
Regular Board Meeting
Tuesday, November 17, 2015 at 7:00 PM
Sweet Memorial Building
455 Main Street, Phoenix, NY 13135

Present: Mayor Ryan Wood
Trustee Jennifer Burgess
Trustee Andrew Bittel
Trustee David Pendergast
Chief Marty Nerber
Clerk Roxanne Demo
Attorney Steve Primo
Administrator James Lynch

6 Public in Attendance

Mayor Ryan Wood began the Board Meeting with a salute to the flag at 7:03 PM.

Miller Engineers

Doug Miller and his associate Tim Seeler from Seeler Engineering presented a power point presentation to the board for the Hydraulic Analysis from start to present.

KL Consulting

Kristy LaManche gave an update on the Main St. Project. We requested our first reimbursement for 60 Main Street, they have completed the renovations as allowed under the grant. There's a long-term inspection agreement for the properties under the grant, the village is required by law to do an inspection protocol for the next five years to make sure the improvements are to be maintained. Kristy will write something up and have Attorney Primo review it. 63 State has obtained four quotes and they have been presented to the Village, the work has to be completed by December 10th. 77 State Street is new to the program, because they're new owners they should be eligible for an extension to complete the work. 67 State Street (Larkins) is meeting with contractors for the commercial part and also there's two residential units above. They also may be able to receive an extension. Kristy and Jim Lynch have met to discuss the Street scape improvements, one item they talked about is to install a large business directory sign on the corner of Main and Lock Streets. The bathhouse is complete and will be requesting the reimbursement. Kristy said other pending grant applications are: the consolidated funding application which is the marina feasibility study and grant funding for the drinking water and sanitary sewer. We're waiting for to hear an announcement from Governor Cuomo on funds available. The police department has requested Kristy to assist them in looking for some grant funds and have provided a list, vehicle, bullet proof vest and laptops. Kristy requested authorization from the board to go ahead with helping the police department, this falls under the current KL Consulting contract. The board gave their authorization.

Attorney Primo asked the board to ratify the KL Consulting contract for the Main Street Grant to back date it as of May 1, 2014. Motion made by Trustee Pendergast to approve, seconded by Trustee Bittel. All Ayes.

Mayor Wood asked the board to approve the New York Main Street grant, the owner of 63 State Street has received two quotes, and in each case to award the contract to the lowest bidder. The Village is the administrator for the grant and this is not a public works project nor is there any match from Village revenues. There's an affidavit that the owner will sign certifying that he has complied with the grants procurement requirements. Motion was made to adopt the resolution to approve the award of bids by the owner to Precision Plumbing & Heating and Syracuse Heating by Trustee Bittel, seconded by Trustee Burgess. All ayes.

Mayor Comments

Mayor Wood said currently the office staff is looking to do the quarterly newsletter and to look for it the beginning of December.

Trustee Comments

Trustee Jennifer Burgess had nothing.

Trustee David Pendergast had nothing.

Trustee Andrew Bittel had nothing.

Police Report

Chief Nerber said that Officer Fortino has started "Heroes & helpers" a program for children between the ages of 6 and 12 years old that live in the village can write an essay in their own handwriting why they wish to shop with a hero this holiday season. The program is made possible by Target and the Village of Phoenix Police Department joining forces with the Onondaga County Sheriff's Department. The police department will also be doing the yearly CHOOSE visit with the seniors providing gift cards and other goodies as well as a visit from Santa.

Administrator Lynch

Administrator Lynch reported that they will start Brandybrook with exploratory digging this week. Bartlett tree service has been in the village, they'll be back wrapping up next week. Lynch will be working with Trustee Burgess to update the employee handbook. Lynch has been working on missing street signs in the village and will provide a list by the next board meeting, also he'll bring samples of two different street signs and cost difference. Lynch said the DPW is working on the holiday decorations and possibly expanding the area throughout the village, Lynch has a contact at National Grid and they'll give us a cost for additional drop downs on the poles for the decorations. Lynch spoke with Nick Duskee and he's still interested in purchasing the property. Administrator Lynch and Attorney Primo will reach out to him.

Attorney Comments

Attorney Primo said at the last board meeting they discussed the boat issue, he's reviewed the

code book and when that business opened last year the business should've had a site plan review. The proper thing to do is have him apply for a site plan and we can work with him on the things that have been a problem. Solar project was published in the local paper and Roxanne and Laura sent out e-mails to every vendor on the NYSERDA list. We had two responses, one of whom is CNY Solar who's been interested in this project from the onset. The return date for proposals is and Primo has told both parties if they have any questions get them in to us. Primo said with Byrne Dairy he needs to get with Roxanne regarding the apportionment for sewer charges for the period of September and that he has a letter prepared to go out to Byrne and addition they owe us for attorney and engineers fees. Also they owe some documents and we taking title to those and then the village will owe the contribution for the upgrade to the line. The Three Rivers water connection will take three years to get everyone at the mall connected. Joel has a plan of the number of units to get connected each year. At the end of year three Joel will pay for the total number of units whether they've connected or not. Trustee Pendergast asked if there was a master meter. Primo stated that each unit will have their own meter.

Abstract

Mayor Ryan Wood asked if anyone has any questions or concerns regarding Abstract #18 dated November 17, 2015 in the amount of \$49,575.16. Trustee Bittel asked if we'd purchased new snow plows with the \$3,100.00 on the abstract. Mayor Wood that is our loan payment for the current equipment, it's our yearly payment on a ten year loan. Trustee Bittel made the motion to approve, general fund vouchers 521-557; water fund vouchers 521-556; sewer fund vouchers 521-556; library fund vouchers 102-105; and trust and agency fund vouchers 107-112, seconded by Trustee Burgess. All ayes.

Old Business

Mayor Wood asked if anyone had any questions with the meeting minutes of November 3, 2015. There was one correction to the minutes the election date should be 2016. Motion was made by Trustee Bittel to approve, seconded by Trustee Pendergast. All ayes.

New Business

Facility Use Request

Facility use request from Carole Sponable for Community and Youth Council December 5th, 6:00-9:00pm for use of the Sweet Memorial Building for Santa night. Motion made by Trustee Bittel, seconded by Trustee Burgess. All ayes.

Facility use request from Chris Converse for Phoenix Lions Club to have a craft vendor fair in the Sweet Memorial Building on December 12th, 10:00-4:00pm. \$100 deposit requested. Motion made by Trustee Bittel, seconded by Trustee Pendergast. All ayes.

Facility use request from Richard Walberger from Beach Bum Billy's Concession and Events to have the First Annual Breakfast with Santa in the Sweet Memorial Building on December 13th, 9:00-11:30am. \$100 deposit requested. Rich spoke to the board and said they will donate a portion of the proceeds to an organization in the village and they will prepare the food offsite and

has spoken with the health department. Motion made by Trustee Pendergast, seconded by Trustee Bittel. All ayes.

Mayor Wood asked the board to approve the unpaid taxes in the amount of \$67,399.64 to be sent to Oswego County Treasurer. Motion was made by Trustee Bittel to have Clerk/Treasurer Roxanne Demo send the delinquent taxes to the County, seconded by Trustee Burgess. All ayes.

Mayor Wood asked the Board to ratify the resolution from November 3, 2015 to include (1) Trustee position for a 1 year term. Motion was made by Trustee Bittel, seconded by Trustee Burgess. All ayes.

Public Comments

Dan Dunn 523 Main Street would like to dedicate the park on the corner of State and Bridge Streets to the Firefighters/Policeman's Park. Next year will be the 100th year of the Phoenix Fire and he's been working on planning something for it. He'd like the board to think about the dedication and to let him know, others in the community would like to help also. Dan said the house next to him the sidewalk block has dropped down where the DPW has dug the water line up.

Margaret Arquette 72 Jefferson Street had a question regarding a water/sewer/refuse bill from September 15, 2014 to December 15, 2014. The board addressed her concerns.

Motion was made by Trustee Pendergast to adjourn the meeting at 8:44pm, seconded by Trustee Bittel. All ayes.

Respectfully submitted,

Roxanne Demo
Village of Phoenix
Clerk/Treasurer