

Village of Phoenix
Regular Board Meeting
Tuesday, November 1, 2016 at 7:00 PM
Sweet Memorial Building
455 Main Street, Phoenix, NY 13135

Present:	Mayor Ryan Wood	Chief Marty Nerber
	Trustee Jennifer Burgess	Village Clerk Roxanne Demo
	Trustee Andrew Bittel	Attorney Steve Primo
	Trustee David Pendergast	Administrator James Lynch
	Trustee Eric Shaffer II	

1 Public in Attendance

Mayor Ryan Wood began the Board Meeting with a salute to the flag at 7:03 PM.

Grant Street Construction

David Compagni, President of Grant Street Construction said they're the low bidder for the water booster pump station project. Compagni said with signing of the contract today that puts him in gear to get things moving. He'll begin by ordering the pump station tomorrow. There is a process that they go through for every project. The pump manufacturer EFI will produce shop drawings to submit to Doug Miller for approval, it will take three to four weeks to get the drawings done. Once the drawings are approved they are released for building, that will take 16 - 18 weeks and then 1 - 2 weeks to set up delivery. A crew will run the piping and complete the concrete, around April final connections will be done. The project will wrap up in May with top soil, seeding and driveway finishing. The last part is to decommission the wells and fill the wells with concrete. Trustee Pendergast asked why the wells need to be filled. Compagni said it's a department of health requirement, if they're not going to be used they would want them filled.

Miller Engineering

Doug Miller said that with the televising and cleaning they've found out a lot of information. State Street they found a lot of bricks and stones so they've cleaned that out and are making headway. Trustee Bittel asked about the belt press building. Administrator Lynch said he needs to speak with Miller about it. They have tried to get three bids for the proposed building, right now they have nine different bids four different ways.

Mayor Comments

Mayor Wood said that Halloween went pretty well. The police department did well with the after party. Mayor asked the board if they have any articles for the next newsletter going out to

have them in by the next meeting.

Trustee Comments

Trustee Burgess had nothing.

Trustee Bittel had nothing.

Trustee Pendergast had nothing.

Trustee Shaffer thanked the police department for Halloween night and the party afterward and everything went well.

Police Comments

Chief Nerber said they took the kids out tick and treating and they probably had 60 – 70 kids, the fire department assisted them and it was a nice event. They didn't have any problems to report. The police department is set to do Shop with a Cop on December 10th. Last year they took kids out and had about \$700 to spend on the kids and this year they've raised \$500 so far and they're on target to have another good turnout this year. On December 12th the CHOOSE program will deliver baskets, gift cards, cards made by the children to our seniors, if anyone would like to join in on that they are welcome to participate.

Administrator Comments

Administrator Lynch sent out a packet with updates on what has been going on with the DPW, Codes Department and Administrator work. In the packet is an updated fee schedule, current rates and proposed rates. This is for tax searches, water connections, sewer connections, etc. After a discussion a motion was made by Trustee Bittel to adopt the proposed fee schedule, seconded by Trustee Burgess. All ayes. Lynch updated the board regarding codes, 496 Main Street will start exploring the sewage problem, same issue at 507 Main Street and the property at 69 Cherry Street he has met with the homeowner and they are addressing the property maintenance issue with the overgrowth around the house, board up the windows and addressing the foundation issues.

Attorney Comments

Attorney Primo has given Chief and the board a copy of the revised local law regarding open containers. Primo created a third category for not only Village sponsored event but as well as other organized events that didn't expressly prohibit open containers. Primo said to take the next month to review this and then we'll schedule a public hearing. Primo also passed out information and discussed the local law for small animals, farm animals, domestic fowl and bees in the village. Mayor Wood asked the board to look over the proposed local law and see what they think and they'll continue to discuss this at a future meeting. Primo asked the board if they had any questions regarding the local law for amending the administrator position from employee to officer. Motion was made by Trustee Bittel to adopt the local law, seconded by Trustee Shaffer. All ayes. Primo said he has a sample timesheet for the board for a three month

period. Clerk Roxanne Demo said the board needs to complete this for September, October and November.

Historian Comments

Barb Dix said that Dean Biancavilla will speak about Daniel & Alexander Phoenix on December 10th at 1:00 pm at the Phoenix Library.

Abstract

Mayor Ryan Wood asked if anyone has any questions or concerns regarding Abstract #17 dated November 1, 2016 in the amount of \$112,356.23. Trustee Pendergast made the motion to approve, general fund vouchers 529-552; water fund vouchers 530-551; sewer fund vouchers 530-549; capital water/sewer fund voucher 535, 538; library fund vouchers 93-100 and trust and agency fund vouchers 116-126, seconded by Trustee Shaffer. All ayes.

Old Business

Mayor Wood asked if anyone had any questions with the meeting minutes of October 18, 2016. Motion was made by Trustee Burgess to approve, seconded by Trustee Pendergast. All ayes.

New Business

Mayor Wood asked the Board for a resolution to set the Village Election Day as Tuesday, March 21, 2017 to be held at the Enterprise Fire Department, 457 Main Street from 12 noon until 9:00pm. This is for the positions of (1) Mayor for a 2 year term and (2) Trustees for a 2 year term. Motion was made by Trustee Shaffer, seconded by Trustee Bittel. All ayes. The legal notice will be posted in the Phoenix Register on November 11, 2016.

Public Comments

No public comments.

Motion was made by Trustee Bittel to adjourn the regular meeting at 8:30pm, seconded by Trustee Shaffer. All ayes.

Respectfully submitted,

Roxanne Demo
Village of Phoenix
Clerk/Treasurer