

Village of Phoenix
Regular Board Meeting
Tuesday, March 21, 2017 at 7:00 PM
Sweet Memorial Building
455 Main Street, Phoenix, NY 13135

Present: Mayor Ryan Wood
Trustee Jennifer Burgess
Absent Trustee Andrew Bittel
Trustee David Pendergast
Trustee Eric Shaffer II
Chief Marty Nerber
Village Clerk Roxanne Demo
Attorney Steve Primo
Administrator James Lynch

3 Public in Attendance

Mayor Ryan Wood began the Board Meeting with a salute to the flag at 7:03 PM.

Camden Group – Ken Scherrieble

Ken reviewed the monthly operations report for February 2017. January and February were wet months. The DEC was in early March and they'll receive a report from them. In the Spring they want to put baffles in that helps the flow.

Monthly Operations Report – February - 2017

The facility met NYS-SPDES limits for average flows for the period when routine sampling was conducted. Facility daily checks and services were conducted as scheduled. Flows entering the facility averaged (0.645 MGD). Peak daily flow was (1.840 MGD).

Finished projects, work completed and significant events of record.

- Decant both digesters
- 6 hour composite sampling on the 1st and on the 15th.
- Monitoring and charting the dissolved oxygen levels.
- Sludge sample was sent to the lab for the landfill permit on 2/8/17.
- New blower motor was delivered for blower #2 and will be installed in March by DPW and the Camden Group. Snyder Technical Service will be involved in the startup of the new blower motor and will laser align and balance the motor.
- Having issues at the main lift station again. The pumps are not operating properly.
- They will not run at full capacity. DPW is working to resolve the problem
- Was able to hose down tank #1 and #2 during the good weather.
- The monthly report was completed and sent to the NYSDEC.

Current and Future Projects.

- Camera televising of the sewer system to find infiltration problems.
- Resolve issue with the main lift station pumps
- Have the issue of the Influent channel walls in the grit room addressed.
- Keep up with the cleaning of algae in the clarifiers and weirs.
- Clean Effluent Contact tank #1.
- Pour more sludge to the drying beds.
- Have baffles built in the Effluent Contact tank.
- Weld plate on the wall that separates the digester and the aeration basins so system doesn't overflow into digesters.
- Install valve before the splitter box to control flow to tank #1 and #2 to prevent the system from overflowing without affecting the main lift station.

Miller Engineering – Report given by Mayor Wood

- Mike Hooker of OCWA was contacted Friday as requested to coordinate a meeting with the Village for this week
- Marina scope has been completed, contracts are being drafted to forward to Village
- Surveyor is scheduled after snow melt
- Working with Fiscal Advisors to complete administrative/contractual requirements for Grant and Financing for water and wastewater projects now beginning to discuss the new work awarded by grant and incorporating that into forecasts going forward
- Contract for Engineering has been agreed to with legal
- Responses to final DEC review/comment letter on sewer work are being prepared
- As part of the response currently finishing assessment of opportunities to remove I/I at sources development for evaluation of more cost effective alternative than contained in report to DEC.
- Water PS shop drawings have been forwarded to contractor Reviewed as noted. Progress and coordination meeting being scheduled with the contractor for the work

Mayor Comments

Mayor Wood said not to forget to go out and vote today.

Trustee Comments

Trustee Shaffer thanked everyone, the Mayor and Trustees it's been a great year.

Trustee Burgess had nothing.

Trustee Bittel thanked everyone and happy to see the progress in Phoenix.

Trustee Pendergast had nothing.

Department Comments

Police Comments

Chief Nerber said they've been working on the Canine, we're not going to make the deadline. Senator Ritchie's office is extending the grant through next year.

Administrator Comments

Administrator Lynch said to add to the engineering report, we're going to have bi-weekly meetings with the contractor, Grant Street Construction for the water hookup project. This Friday is the meeting. Lynch said there's parking issues in the Village with small driveways. A homeowner wants to repave their driveway and put in new sidewalk, they're asking if they can also pave a piece of property that's between the sidewalk and the road. The board agreed that the property in the right of way and not be paved.

Lynch gave some information to the Mayor and Trustee Pendergast regarding the snow storm we had March 14 and 15. We may have an opportunity to receive some of the money we spent during the recent storm, we're compiling our cost for that.

Attorney Comments

Attorney Primo said Trustee Pendergast and he met with the union and have a counter proposal and they are ready to recommend the contract to the board. At the end of the meeting we'll go into executive session to discuss.

Primo said they have two RFP's, one for administration and one for engineering services for the CDBG grant. Motion was made by Trustee Bittel for the administration Phase II water and sewer system improvement project, seconded by Trustee Burgess. All ayes. Motion was made by Trustee Bittel for the engineering Phase II water and sewer system improvement project, seconded by Trustee Burgess. All ayes.

Primo said on the Restore NY project – we do not have to send out RFP's for that project, we can retain KL Consulting, we'll enter into a contract with KL Consulting. Motion to approve was made by Trustee Shaffer, seconded by Trustee Burgess. All ayes.

Primo said we also have a cable contract coming up. Primo asked that the board authorize to have Computel Consultants through the NYCOM program do an audit for the Village for Gross Receipts and Cable TV. Motion was made by Trustee Pendergast, seconded by Trustee Bittel. All ayes.

Primo said there is a foundation issue on Cherry Street. He will discuss this with the Mayor as to how to move forward.

Primo said that some time ago the board approved the contract for the land by the school. He

sent the contract back to the attorney for the School District. They are agreeable to the changes. Primo asked the board to authorize the Mayor into the contract as previously discussed, the Village will take down the concrete building as long as the disposal cost of the C&D and any hazardous waste is paid by the school district and disposal charges. Motion was made by Trustee Burgess, seconded by Trustee Bittel. All ayes.

Primo discussed the contract with Byrne and Three Rivers, he asked that the board approve a letter to be signed by the Mayor to Byrne and Three Rivers that if the contract is not signed in 30 days, be advised the rate will increased to 160%. Motion was made by Trustee Bittel, seconded by Trustee Pendergast. All ayes.

Primo would like to schedule the public hearing for Local Law #5 the consolidation for planning board and ZBA amendment for April 18, 2017 at 6:50pm. Motion was made by Trustee Bittel, seconded by Trustee Burgess. All ayes. Motion was made for the Overlay District public hearing for May 2, 2017 at 6:50pm, by Trustee Burgess, seconded by Trustee Pendergast. All ayes.

Primo reviewed the refuse minimum charge for the penalty provision. The properties that don't use the refuse will be charged a minimum charge, residential \$40.00, multifamily two units at \$80.00, commercial will be charged \$100.00. Motion was made by Trustee Bittel to approve the fee schedule, seconded by Trustee Burgess. All ayes.

Primo said that Mobilitie that came to the board meeting a few weeks ago for the cell easement, it's on Village property and the board will have to approve a lease or license agreement with them. The board will have to grant a lease agreement not subject to permissive referendum, a public hearing is required. Lands that are not needed for Village purposes and it's the lease is for fair market value. We'll receive a site plan from Mobilitie.

Abstract

Mayor Ryan Wood asked if anyone has any questions or concerns regarding Abstract #2 dated March 21, 2017 in the amount of \$47,258.83. Trustee Pendergast asked about the DPW boot allowance. Lynch said they purchase with their boot allowance one pair of boots and used the balance to get a boot dryer. Trustee Burgess made the motion to approve, general fund vouchers 27-62; water fund vouchers 28-61; sewer fund vouchers 30-61; capital water/sewer voucher 35; library fund vouchers 6-12 and trust and agency fund vouchers 6-11, seconded by Trustee Bittel. All ayes.

Old Business

Mayor Wood asked if anyone had any questions or concerns with the meeting minutes of March 7, 2017. Motion was made by Trustee Shaffer to approve, seconded by Trustee Burgess. All ayes. Mayor Wood asked if anyone had any questions or concerns with the executive minutes of March 7, 2017. Motion was made by Trustee Burgess to approve, seconded by Trustee Shaffer. All ayes.

New Business

Public Comments

No public comments.

Motion was made by Trustee Bittel to move into executive session pursuant to open meeting laws, to discuss collective bargaining matters with our DPW contract at 8:29pm, seconded by Trustee Burgess. All ayes. Motion to close executive session was made by Trustee Bittel at 8:55pm, seconded by Trustee Burgess. All Ayes.

Motion to open regular meeting was made by Trustee Burgess at 8:55pm, seconded by Trustee Burgess. All Ayes

Motion was made by Trustee Burgess to approve the union contract, seconded by Trustee Bittel. All ayes.

Motion was made by Trustee Pendergast to adjourn the regular meeting at 8:57pm, seconded by Trustee Burgess. All ayes.

Respectfully submitted,

Roxanne Demo
Village of Phoenix
Clerk/Treasurer