

**** PLEASE SEE NOTE AT END OF MEETING MINUTES****

Village of Phoenix

Regular Board Meeting

Tuesday, February 17, 2015 at 7:00 PM

Sweet Memorial Building

455 Main Street, Phoenix, NY 13135

Present:	Deputy Mayor Danny Dunn	Chief Martin Nerber
	Trustee John Halstead	Village Clerk Roxanne Demo
	Trustee Ryan Wood	Attorney Steve Primo
	Absent Mayor Anthony Fratto	Administrator James Lynch
	Trustee David Pendergast	

8 Public in Attendance

Deputy Danny Dunn began the Board Meeting with a salute to the flag at 7:03 PM.

Trustee Comments

Trustee John Halstead said that he'd like Jim Lynch to thank the DPW again, they've done a great job plowing and keeping the roads clear.

Trustee David Pendergast had nothing.

Trustee Ryan Wood said he was approached by a couple residents to place signs, a stop sign at Lock and Elm Street 4-way intersection and an autistic sign on Main Street. Administrator Jim Lynch said we have cleared it with the County regarding the stop sign. Attorney Primo said we could hold a public hearing to approve it being placed there. Trustee John Halstead asked Trustee Wood about the stop sign on Elm and Lock Street, he said the only problem he sees is with the buses trying to turn on to Lock Street. Trustee Halstead said he would speak with Mary at transportation to see if it would cause an issue.

Deputy Mayor Dunn said that he has received several comments from residents on how pleased they are with DPW plowing the roads and he let the guys know at the DPW. The plow truck broke down one day last week and was repaired within four and a half hours then back on the road.

Police Report

Chief Marty Nerber had nothing. Trustee David Pendergast asked if they were using the Crown Victoria. Chief Nerber said they were finishing putting in the equipment and it would be in use tonight.

Administrator Jim Lynch

Administrator Lynch said the DPW has done a great job with the roads and now they're trying to cut the banks back and are cleaning out fire hydrants. Lynch said he was approached by Phoenix and Baldwinsville Lyons Club, they would like to hold a craft fair, rides and antique festival on the Lock Island the same weekend as the fireworks in June. Lynch met with Town of Schroepfel to discuss the water arrangements and we're moving forward on that, hopefully we'll take that over March 1st. Lynch is looking for authorization for budget transfer for items budgeted in 2014-2015. One is for a lawn mower and the other is a vehicle lift. Trustee Pendergast asked if the lift would be big enough. Crew leader John Kerfien did the research on it and that's what he feels he needs. A motion was made by Trustee Wood to purchase the lawn mower for \$6,400.00 seconded by Trustee Halstead. All ayes. A motion was made by Trustee Wood to purchase a vehicle lift for \$2,985.00 seconded by Trustee Halstead, Trustee Pendergast, nay, Deputy Dunn, aye. Motion carried. Trustee Halstead asked if we could have a community service person come help and shovel fire hydrants. Lynch said that we do have someone starting tomorrow. Lynch said another proposal he has, they have checked out a vacuum that attaches to the truck to pick up leaves the cost is around \$3,200.00.

Attorney Steve Primo

Attorney Primo said he has contracts to update for Town of Schroepfel and outside users for water/sewer contracts. The contract for Town of Schroepfel was 200%, we're asking for 150% for outside user not within a district. For Byrne Dairy, Fox and Plaza he'd like the board to treat them as a district since all cost of the extension is being incurred by the owners, so their rate would be the Village rate plus a markup of 133% or 135%, (he was not sure at the time as to the new district rate). The meeting with Byrne Dairy, Sharon Fox Chevrolet and the Plaza is scheduled for Thursday, February 19th, so they'll have an update for the next board meeting March 3rd.

Attorney Primo said we need to ratify the changes made to the tentative budget. Motion was made by Trustee Pendergast to approve the amended tentative budget for General, Water and Sewer and Refuse as discussed on January 15, 2015 and including, without limitation, changes made as a result of the study for sewer and water chaired by Trustee Wood, seconded by Trustee John Halstead. All ayes.

Attorney Primo said they need to look at the Zoning Board and Planning Board. Attorney Primo said we should probably merge them together and now would be called Zoning Board of Appeals. We would stick with a five member board. Motion was made by Trustee David Pendergast to go ahead and merge them together and then we'll change the section of the code so that it's has both zoning board and planning board jurisdiction, seconded by Trustee Ryan Wood. All ayes. Attorney Primo asked for the names and addresses of the zoning and planning board he'll send them a letter.

Trustee Halstead said he thinks they should review the Village Handbook on disciplinary matters. Primo said our handbook needs updating period. Primo said there should be a two person committee to review it. Trustee Ryan Wood volunteered along with Trustee John Halstead.

Trustee Pendergast made the resolution to establish a committee to review and revise the employee handbook, seconded by Trustee John Halstead. All ayes.

Trustee David Pendergast said we really need to look into a new public address system. Administrator Lynch said he'll check out Guitar Center and do some more research on it.

Abstract

Deputy Mayor Dunn asked if anyone has any questions or concerns regarding Abstract #24 dated February 17, 2015 in the amount of \$36,454.33. Trustee Ryan Wood made the motion to approve, general fund vouchers 644-660; water fund vouchers 656-659; sewer fund vouchers 647-659; library fund vouchers 151-155; and trust and agency fund vouchers 129-133, seconded by Trustee John Halstead. All ayes.

Old Business

Meeting minutes for Regular Board Meeting on February 3, 2015, Deputy Mayor asked if anyone had any questions or concerns. Motion was made by Trustee Ryan Wood, seconded by Trustee John Halstead. All ayes.

Deputy Dunn said we need to ratify changes made to the tentative budget, approved in concept at budget hearing and via board poll following same and included in final approved budget relative to General, Water and Sewer including changes made as a result of the study for sewer and water chaired by Trustee Ryan Wood. Motion to approve made by Trustee David Pendergast, seconded by Trustee John Halstead. All ayes.

New Business

Facility Use Request from John Schickling to use the boardroom for February 18, March 10, April 14, May 12 and June 9, 2015 for the Democratic Committee meetings. Motion was made by Trustee John Halstead to approve, seconded by Trustee David Pendergast. All ayes.

Attorney Primo said with Brandy Brook we need to start charging the residents for the laterals and pay back the bonding. We still have some problems out there and the board needs to take the next step to solve the problems. Seaway Earth & Pipe has been notified again and when the snow is gone they will come back and resolve the issues, Jeff at Seaway says he performed the work according to the specs but will still work with us.

Public Comments

Alexis Semanchuck 24 James Street asked if were still going to put the changes to sewer/water billing on the village website and village facebook page and also if we could put tips on saving water on the website. Attorney Primo said that he has a statement for the website in mind and will send for preliminary comment to Trustee Wood and Clerk Roxanne Demo. Trustee Ryan Wood said that we can put monthly tips on our website on how to save water. Deputy Dunn said that they in the past would tell residents if you think you possibly have a leak you can read the

meter at night and then re-read them in the morning and if you didn't use water during the night you're meeting should still read the same number, if it has changed then you probably have a leak.

Don Wood 106 Jefferson Street, asked about putting political signs out and the codes book says that they can't be placed until 21 days before elections. Attorney Primo said with the elections the candidates can put their signs out at any time. There is not anything in the codes directly related to election signs that he believes is enforceable given the present state of the law and recent cases.

Motion was made by Trustee Ryan Wood to adjourn the regular board meeting at 8:41pm, seconded by Trustee David Pendergast. All ayes.

Respectfully submitted,

Roxanne Demo
Village of Phoenix
Clerk/Treasurer

NOTE: due to recent village elections and election to office of two new trustees and Mayor, approval of the foregoing by board members then present, participating in discussions and commenting as above noted, and adopting resolutions contained herein has not and likely will not occur. Nevertheless, as there is no requirement per statute, village code or otherwise for formal approval of same, and that approval of draft minutes, as in many municipalities, is per local custom, the foregoing represent the final official minutes of the regular meeting above referenced. The draft minutes of same have been reviewed and corrected or amended as necessary to accurately reflect the proceedings of the regular meeting of February 17, 2015 by the Village Clerk-Treasurer and Village Attorney, and by their signatures below the foregoing certify that same accurately represents the record of all proceedings, agenda and other matters whatsoever relative to such regular meeting of the Village of Phoenix Board of Trustees of February 17, 2015.

Steven J. Primo, Village Attorney

Roxanne Demo, Village Clerk-Treasurer