

Village of Phoenix
2016-17 Organizational Meeting and Regular Board Meeting
Tuesday, April 5, 2016 at 7:00 PM
Sweet Memorial Building
455 Main Street, Phoenix, NY 13135

Present:	Mayor Ryan Wood	Chief Martin Nerber
	Trustee Andrew Bittel	Village Clerk Roxanne Demo
	Trustee David Pendergast	Attorney Steve Primo
	Trustee Jennifer Burgess	Administrator James Lynch
	Trustee Eric Shaffer II	Historian Barbara Dix

5 Public in Attendance

Mayor Ryan Wood began the Board Meeting with a salute to the flag at 7:00 P.M., and indicated the Board would hold its annual organizational meeting for 2016-17 first, followed by its regular Village Board Meeting Agenda. A draft of the proposed 2016-17 organizational resolutions was distributed to all Village Board members. It was then determined that commencement of the Organizational Meeting would wait a few moments for the Village Attorney to arrive and in the interim Village Engineer Doug Miller updated the Board on several matters on the Village Board's regular agenda scheduled for immediately following the Organizational Meeting.

Miller Engineering

Doug Miller said the latest update on the water connection is that we've submitted drawings and specs on the water connection and that was prior to the hydraulic analysis. We've gone over our findings and correlated with what the DPW has done. Miller just received an e-mail from Oswego County and there are three items they are asking for. First they are anticipating the full document of the hydraulic analysis which we told them in January it would take there months to complete. The second item is fire flows with the water system, by changing the water source we aren't changing the fire flow system. It runs off the tank just like before. We pump to the tank and the tank feeds the rest of the system, we've put larger pumps in the plans. The third item is secondary containment on the phosphate tank which we put in as a double wall tank so in order to reduce the footprint of the station. Miller feels we've addressed all their issues and we really need to cut to the chase. Miller said we've gone over this several times with the DOH since last August. Trustee Bittel asked if we have re-bid the belt press building. Miller said they haven't yet and will meet this upcoming Friday. Miller is also working on the MS4 report which is an annual report and it reports on all the things that the village has done over the past year, mapping, drainage basins, best management plans at DPW, what we do with grass clippings, Earth Day, sustainability and it counts for what you're doing.

Mayor Comments

Mayor Wood said he received a letter from a case worker from Oswego County, she has spoken

with the police department twice in the last month and both times has been super impressed on the compassion they have for families and kids they respond to. Mayor thanked the Chief and the Officers for their good work.

Trustee Comments

Trustee Jennifer Burgess had nothing.

Trustee Dave Pendergast said that we should look into the heavy refuse that's seen after someone moves out of an apartment and the large amount of refuse put out to the curb. The homeowner should be charged for heavy pickup. Administrator Lynch will call Butler Disposal and discuss.

Trustee Andrew Bittel had nothing.

Trustee Eric Shaffer II had nothing.

Police Comments

Chief Marty Nerber presented a commendation to Officer Dan Ferrazoli. Chief said that they've been requested by OTB after the robbery they had there if the police department could do property checks and the Town Park has been having a lot of issues. Mayor Wood said that they'll have to look into it further, they would have to have jurisdiction for that area.

Administrator Comments

Administrator Lynch asked the Board for permission to shred paperwork for 2010 and older that is able to be destroyed per the New York State Archives protocol. Motion was made by Trustee Burgess, seconded by Trustee Bittel. All ayes. Administrator Lynch said we had a visit from the DEC at the WWTP and everything went well.

Attorney Comments

Attorney Primo said the board approved the SEQR resolution a couple weeks ago, the smart growth plan had to be filled out. He asked the board to approve the execution and delivery of the revised smart growth form in connection with the water project area application for the clean water grant and state revolving fund and for the same to be executed by Roxanne Demo and himself as the preparer. Motion was made by Trustee Pendergast, seconded by Trustee Shaffer. All ayes. Primo said he's prepared the letters for the apartment owners who haven't paid their registration yet. Primo said there are two bond resolutions to approve. One is for the police department vehicle in the amount of \$42,000 for a Ford Explorer. Motion was made by Trustee Pendergast, seconded by Trustee Bittel. All ayes. The second bond is for a new Bobcat Skid-Steer Loader for \$48,312 and trade in on the current Bobcat is \$35,900 which is \$12,704.00. Motion was made by Trustee Bittel, seconded by Trustee Burgess. All ayes. Primo stated that we have 16 notices relating to 16 different properties for the rental inspections. If it's not paid and registrations done in 60 days we will send an invoice and then it will go onto the tax bill. Letters will be sent registered mail return receipt requested.

Village of Phoenix
Organizational Meeting

April 5, 2016

BLANKET RESOLUTION(s)

Mayor Wood stated he would start with the Village Board’s 2016-17 organizational meeting resolutions. He directed that Board members should follow the format of the draft minutes distributed to Board Members and to please note where a motion and second to the motion will be needed prior to a vote of the Village Board being taken on the particular resolution proposed.

The first such motion is to schedule the next annual organizational meeting for 2017; it was proposed that same is and hereby shall be set for the first Tuesday of the month following the Village Election at 7:00pm at the Sweet Memorial Building.

Now therefore be it,

RESOLVED that:

(1) the 2017-18 Village Board annual organizational and following same, the first regular meeting of the Board shall be next held on the first Tuesday of the month following the date of our annual Village 2017 election in the usual public meeting place of the board at 7:00 o’clock, P.M., pursuant to all applicable legal provisions including those which meet the requirements of Article 7 of the Public Officer’s Law on open meetings.

(2) that the following appointments, and for the following terms are hereby made by the Mayor and approved by this board:

TITLE	APPOINTMENT NAME	TERM
*Village Clerk/Treasurer (*It was determined the Village Clerk/Treasurer appointment remain in the organizational resolutions notwithstanding that she was duly appointed at the April 7, 2015 Organizational – regular meeting; as a simple reconfirmation of prior appointment and two (2) year term expiring in April 2017)	Roxanne Demo	Two Years

Village Deputy Clerk/Treasurer	Laura Gonzalez	One Year
Deputy Mayor	David Pendergast	One Year
Village Administrator	Jim Lynch	One Year
Village Attorney	Primo & Hills Law Firm, Steve Primo, Village Attorney	One Year
Village Chief of Police	Martin Nerber	One Year
Village Code Enforcement Officer	Don Ryan	One Year
Village Engineer	Miller Engineering, Doug Miller PE	One Year
Village Insurance Agent	Eastern Shore Associates; Stacy Hurlbut, Agent/representative	One Year

Mayor Wood indicated the Board was going to temporarily hold off on permanent appointments to the Zoning and Planning Board in light of the many previous discussions regarding the infrequency of meetings over the past several years and belief of Village counsel the ZBA may have so few qualifying members that it may not have a quorum sufficient to take action, and as such the contemplated intent to form a newly authorized ZBA as required under Village Law where a municipality has a zoning code and thus dissolving the Planning Board and existing ZBA and establishing one board with comprehensive powers and substantially the same review authority as exists under the current planning board and zoning board authority except that final site plan and certain specific special use permitting and site plan jurisdiction would be advisory and formal approval authority retained by the Village Board, in many cases subject to a mandatory prior referral to the ZBA for review and advisory recommendation. That said, in light of the fact that the Village Board has also been in the process of finalizing its comprehensive plan from a draft approved by the Comprehensive Planning Steering Committee in late 2013 or early 2014 such update in and of itself requiring numerous modifications reflecting the villages continuing progress in execution of the draft plan milestones, and in meeting short and long term objectives outlined in the 2013/14 draft, addressing certain modifications consistent with further acquired knowledge and resultant new additional or moderately differing planning objectives and thus as a whole potentially being significant enough to require Planning Board involvement in a Comprehensive Planning/Steering Committee role, and in addition because the Village has recently been contacted by the newly acquired Nice n Easy retail convenience store/gasoline service chain development representatives and it is expected that as part of an incremental improvement plan to many of the chain stores, application(s) for a zoning amendment and for major expansion and improvements to the existing Nice N Easy store are contemplated and if the Village can address same in an expedient, thorough and organized fashion the Villages own store may be prioritized and thus filed very shortly:

(3) accordingly that pending same, and also subject to verification of willingness and eligibility to continue to serve including satisfaction of existing residency requirements, taking and signing of the oath of office in the Village Clerk's oath book, and acknowledgement that such service shall continue only until the Village Board determines to adopt such legislation as aforementioned and the effective dates of dissolution of the existing boards and formulation of the new ZBA and appointments made. Otherwise unless and until such legislation is adopted and aforementioned actions taken, the below persons respective five (5) year terms running effective from April 1 of the past term commencement dates as below described shall nevertheless terminate by operation of such local law dissolving the existing Planning Board and Zoning Board of Appeal; and also (subject to the same foregoing conditions) ratifying and confirming any and all such necessary appointments for those with terms having expired prior to or as of April 6, 2015, and continuation in such offices of all such persons aforementioned effective on and from April 7, 2015, however only as and in the following interim/temporary appointments to the Village Zoning Board of Appeals and Village Planning Board hereby made:

<u>MEMBER</u>	<u>BOARD</u>	<u>PAST /CURRENT TERM EXPIRATION**</u>	
<u>EXPIRATION</u>			

Ron Johst, Chairman	Planning Board	2012-2017	2017
Jeffrey Koegel	Planning Board	2010-2015	2015
Carl Richardson	Planning Board	2011-2016	2016
Douglas Deeb	Planning Board	2013-2017	2017
Alan Crutchley	Planning Board	2010-2015	2015
Chuck Paquette, Chairman	ZBA	2012-2017	2017
Brian Doolittle	ZBA	2013-2018	2018
Scott Doody	ZBA	2010-2015	2015
Sandra Tupper	ZBA	2011-2016	2016
Debra Renfrew, Alternate	ZBA	2012-2017	2017

**subject to earlier termination in the event of legislative adoption above described, failure to qualify for such office, including without limitation as to residency and oath.

(4) that pursuant to applicable provisions of law, including without limitation Village Law §3-306, the, Village Clerk-treasurer, any deputies, any village justice and acting justice, and such other officers and employees of the Village in subordinate positions to those specifically hereinbefore named as the Board of Trustees hereby requires including without limitation, all those with access to Village, governmental or taxpayer funds, records of and/or accounts or accounts information, shall provide or cause to be provided an undertaking or undertakings in such minimum amounts as may be required by law or established by the Village Board from time to time and that the Village's insurance carriers, brokers or agents be and they hereby are authorized to and shall provide and/or continue to provide such undertakings and in such forms and coverage amounts as are described on the applicable blanket policies serving as such for the past Village year and in any event providing coverage for all such persons and exposures as the Village insurance provider (Eastern Shore), its agent representative; Stacy Hurlbut advises in her professional opinion should be covered under the blanket undertaking as permitted under applicable law and however such insurance agent/representative to be requested to, upon receipt of a copy of these resolutions certified to by the Village Clerk-Treasurer, review the Village's coverages and advise the Board as to any recommended increases in such coverage limits, additions of covered liabilities or exposures as may be economically, reasonably and prudently recommended, any increased premium costs for same, and also to provide written confirmation of the securing of commitments for any such additional or supplemental coverages to the Village within thirty (30) days of the date hereof;

(5) that the regular meetings of the Village Board be held at 7:00 P.M. on the first (1st) and third (3rd) Tuesday of every calendar month. In the event that date of meeting falls on a holiday, a meeting is to be held on the substitute day duly authorized and noticed/posted faxed or emailed to local media in the manner required by law. All meetings and public hearings are to be held at the large meeting room, and with abstract meetings, executive sessions, working sessions generally in the board room or Mayor's office all located in the Sweet Memorial Building, 455 Main Street, Phoenix, New York, and with conduct of all meetings and sessions pursuant to the requirements of Article 7 of the Public Officer's Law on open meetings. Planning Board meetings are held on the second (2nd) Thursday of the calendar month, as needed at 7:00 P.M. at the small meeting room in the Sweet Memorial Building. The Zoning Board of Appeals meetings are held on the third (3rd) Thursday of the calendar month, as needed at 7 PM at the small meeting room in the Sweet Memorial Building. PLEASE NOTE: that public hearings held on the same date as regular or special meetings may be scheduled for before or during the regular or special meeting; also that the above may be modified in the event of planning and zoning board dissolution and formation of a new ZBA as described above. The Village Board may determine to hold only one meeting per month during summer months in which case abstract meetings or board polls may be conducted in the interim, subject to formal ratification by resolution at the next or following regular or special board meeting at which such actions may be ratified by duly adopted resolution. Any such summer months meeting schedule shall be announced at a prior meeting or meetings shall be held on the first Tuesday of the month, with an abstract meeting, primarily for the purpose of bill payment and/or other urgent matters held on the third Tuesday or immediately following Thursday at 12:00 p.m. in the board room or Mayor's office.

(6) that the existing rules of procedures for Village Board of Trustees meetings and public hearing heretofore duly adopted by resolution of the Village Board of Trustees in 2015, and to the extent not included therein, as supplemented by the standard language printed on each meeting agenda, is and shall remain in full force and effect and not deemed waived or terminated as a result of the failure to at any time strictly enforce such rules of procedure, and subject to any further amendment as may be duly adopted from time to time.

(7) that the Village Board of the Village of Phoenix be and hereby is authorized to audit (i.e., review/verify) and pay any properly certified and authorized claims as may come before it during the 1016-2017.

(8) that the salaries of Village officers and other elected and appointed officials shall be paid in such amounts as set up and approved in the 2016-17 budget and in such frequency as follows:

TITLE	FREQUENCY
Mayor, Trustees	Twice annually
Village Administrator	Biweekly
Code Enforcement Officer	Biweekly
Clerk/Treasurer	Biweekly
Assistants/Deputy	Biweekly
Water Operator	Biweekly
Police Chief	Biweekly

(9) that NBT Bank, N.A. be and hereby is designated as the depository in which the Clerk/Treasurer shall deposit all moneys coming into her hands by virtue of her office.

(10) that the Village Clerk/Treasurer is authorized to invest as enumerated by provisions for temporary investment contained in 11:00 of the General Municipal Law for current moneys and in 165:00 of the Local Finance Law for proceeds of borrowing.

(11) that the Village Attorney is authorized to amend the official investment policies of the Village and any such policies pending written amendment shall be deemed as fully in effect from the effective dates of any such changes in state or federal laws applicable to same and/or any change in depository, such policies as so amended and recommended by the Village Attorney, shall be retroactive to such effective or designated later date(s) and formally approved and ratified by resolution of the Village Board.

(12) that Village Officials required as a condition of their employment to use their private vehicles be reimbursed at a rate of \$.54 per mile or the then applicable federal rate, if not the same, for all traveling done in a personal vehicle on official business upon being authorized or mandated to use such vehicle(s).

(13) that payment in advance of audit of claims for public utility services, postage, freight and express charges, health insurance, phone services, workmen's compensation and disability, pager service and/or cell phone service and similar advance payments authorized by statute or law is hereby authorized, as are any such payments duly approved by the Mayor or by Village Board poll and duly made part of the record by duly adopted resolution ratifying and confirming such

prior actions it being acknowledged that certain of such obligations properly incidental to Village governmental operations may be budgeted but not yet appropriated and/or are so clearly a legally valid claim, liability or obligation of the Village that such expenditure(s) including relative to emergencies or basic day to day governmental operations are so patently obvious as legally due and owing, or so clearly the usual and customary liabilities or obligations of the Village or of usual customary and legal New York Village governmental operations generally, or based upon the written legal opinion of the Village attorney that same is a valid claim, liability or obligation that is justly then owing and due, the Village Mayor is granted limited authority to effect the timely payment of same and so as to avoid any interest and or penalties, maintain good business relations, address any emergency or nonemergency events or circumstances, or such then due and owing unanticipated and/or not budgeted claim, obligation, or liability (and provided as to the latter a contingency reserve, unappropriated fund balance from the prior fiscal year, or other fund reserve from which a transfer can be approved and with such reserve as depleted not being inadequate for budgeted expenditures from the account or fund reserved), or for any other reasonable and necessary expenditure for proper Village purposes at a time when a Board poll cannot easily be conducted, a quorum or required majority of Board members cannot participate in the poll or cannot be timely contacted; any such exercise of authority by the Mayor shall be limited to the minimum dollar amount necessary in order to achieve the foregoing objective(s) and or to avoid such exposures as above described and with a formal resolution confirming and ratifying all such actions at the next following regular or special meeting of the Village Board or as soon thereafter as is reasonably practicable; all such claims shall be presented for audit, and the claimant and/or officer incurring and/ or or approving the claim are jointly and severally liable for any amount the Board of Trustees justly disallows due to same being in violation of the foregoing limited authority hereby approved or otherwise in violation of law, and including the Village purchase, procurement and related policies.

(14) that the Village Clerk/Treasurer is hereby designated the official licensing, records and FOIL officer hand as the Tax Collector for Village taxes, and the authorized officer for issuance of notices and billings for collection for water, sewer, refuse, and any other special assessments or charges/fees due Village.

(15) that a Special Meeting may be called by any three (3)members of the Village Board desiring that a special meeting be held and signing in one document or three separate counterparts a notice of meeting or may be called for by the Village Mayor, and may be held subject to, and as required and permitted by law. Any such special meeting called in the foregoing manner shall be communicated to all other Board members and the Mayor by the Village Clerk and all special meetings whatsoever shall be duly posted and noticed as required under Article 7 of the Public Officer's Law on open meetings; special meetings called on short notice shall be scheduled with due deference to having full board attendance and thus shall not except in emergency or similar urgent matters requiring immediate address. be intentionally scheduled where known or probable work, education or training, or serious family or other personal commitments of Village Board member or members may exist and resultant time conflict; otherwise where reasonable efforts have been made to accommodate any such person(s) action subsequently taken by a duly constituted quorum of the Village Board shall be deemed valid and legally taken in all respects and this provision shall not by any means be interpreted to require continuous, repeated, or even

sporadic accommodation or to require a change to the established Village Board regular meeting or to any already scheduled public hearing.

(16) that the Village Clerk/Treasurer is authorized to establish \$100.00 petty cash fund.

(17) Barbara Dix having been reappointed as official Village Historian as such may if she so desires, represent the Village of Phoenix in such capacity at such related and incidental events in support of the Village’s historical and cultural heritage, and including at the annual APHNY statewide conference. Any requested reimbursement or payment for out of pocket expenses incurred in performance of such position must be requested in writing in advance of incurring or becoming liable for same, and approved by resolution of the Village Board

(18) that the Phoenix Register will be used for all official publications provided, that in situations where the Phoenix Register’s submission and/or publication dates will not suffice for specific Village actions subject to time constraints and the incidental legal requirements for publication or notice can be complied with by use of the Syracuse Newspapers-Post Standard the Village Clerk may opt to utilize the Syracuse Newspapers - Post Standard for such specific matter(s), such newspaper designated an official newspaper for such limited publication, and same shall be so noted in any meeting minutes or resolutions relating to the subject matter prior to, or following such use.

(19) that the following Village Board liaison appointments for the 2016-17 year are hereby made:

Phoenix Police Department	Mayor Wood
Phoenix DPW	Trustee Shaffer II
Town of Schroepfel	Mayor Wood
Enterprise Fire Department	Trustee Pendergast
Planning Board/ZBA	Trustee Pendergast
Henley Park	Trustee Bittel
Phoenix School District	Trustee Bittel

(20) that the Procurement Policies of the Village currently in effect and last reviewed by the Village Board at the 2015-16 organizational meeting and thereafter in Spring of 2015 in connection with the adoption of a best value standard as an option for purchasing and also authorizing and permitting “piggybacking” for purchasing and procurement is and shall remain in effect subject to further amendment by the Village Board as required by law or otherwise; further, if at any time during the Village 2016-17 year New York State law is amended respecting Village procurement, purchasing and or contracting so as to increase the maximum dollar limits for formal bid packages relative to purchase and public works contracts, or

effectively can permit the Village to relax, remove or relieve itself of any such formerly mandatory legal requirements such as, but without limitation, relative to prevailing wage, awarding of separate prime contracts and/or subcontracts, WMBE or EEO such procurement policies shall be deemed as amended to adopt same to the maximum benefit of Village effective from the effective date of any such legislation authorizing same or sunseting as the case may be, subject to ratification by the Village Board of Trustees at the next following regular or special Village Board meeting, or otherwise at the earliest opportunity for such formal ratification.

(21) that the Sexual Harassment Policy of the Village currently in effect and last reviewed by the Village Board in April 2015 shall remain in effect with the following: Clerk/Treasurer, Mayor, and one Trustee (namely, Trustee Jennifer Burgess) as the Review Board for the Sexual Harassment Policy and James Lynch as the Investigative Officer. In the event any complainant names any person or persons on the Review Board as the violating party or as a key witness, such person(s) shall immediately recuse themselves from any proceedings whereby any impropriety or mere appearance thereof might conceivably occur if such person does not recuse him/ herself from such proceedings. In such event, the substituting person shall be named from amongst those remaining Trustees, the Village Police Chief and/or Village Attorney, by the remaining sole Review Board member and also requiring approval of the Village Mayor (if not the sole remaining Review Board member). In the event of an Investigative Officer recusal, such person shall be replaced by appointment of the Review Board however subject to approval of the Village Mayor from the remaining Trustees, Village Attorney or Village Police Chief. To the extent same may be legally required, the Village Board hereby ratifies and confirms the foregoing effective as of April 7, 2015

(22) that the Workplace Violence Prevention Policy currently in effect and last reviewed by the Village Board in April 2015 shall remain in effect with the following: Clerk/Treasurer, Mayor, and one Trustee (namely, Trustee Jennifer Burgess) as the Review Board for the Workplace Violence Prevention Policy and James Lynch as the Investigative Officer. In the event any complainant names any such person or persons on the Review Board as the violating party or as a key witness, such person(s) shall immediately recuse themselves from any proceedings whereby any impropriety or mere appearance thereof might conceivably occur if such person does not recuse him/ herself from such proceedings. In such event, the substituting person shall be named from amongst those remaining Trustees, the Village Police Chief and/or Village Attorney, by the remaining sole Review Board member and also requiring approval of the Village Mayor (if not the sole remaining Review Board member). In the event of an Investigative Officer recusal, such person shall be replaced by appointment of the Review Board however subject to approval of the Village Mayor from the remaining Trustees, Village Attorney or Village Police Chief; to the extent same may be legally required, the Village Board hereby ratifies and confirms the foregoing effective as of April 7, 2015.

(23) that the following officers and employees are authorized to attend the following conferences and schools: (NOTE *** - Resolution modified to defer on these authorizations until further review of Village officer/employees educational/training needs, available budget, reserve or unexpended fund balance, and the like.

a) NYS Conference of Mayors Annual Meeting and Training School
(Postponed)_____

b) NYS Conference of Mayors and Fall Training School for
Fiscal Officers and Municipal Clerks:
(Postponed)_____

NYS Conference of Mayors Public Works School:
(Postponed)_____

(24) That in the event any state, federal, county or other authority, agency, foundation or other charitable or not for profit entity benefit or assistance program applied for/through and/or is pending, awarded, committed to, closed and/or drawn down on, or otherwise acted on during the 2016-17 year, at the terms and conditions thereof require(s) that a certain Village officer, employee or representative position be established for purposes of ensuring compliance with all terms and conditions of such assistance or other benefits, and as well the appointment of a person to such officer, employee or representative position, the Mayor shall be entitled to establish such office, employee or representative position and shall have sole discretion to appoint such person(s) of his choosing and in his sole discretion; unless otherwise required by law and affirmed as such by duly adopted resolution of the Village Board such person(s) and for serving in any such position, shall not be salaried or otherwise compensated including by hourly or other independent contract; the foregoing however shall not preclude the Village Board from providing for compensation to an existing salaried or hourly employee or officer appointment to for performing such services where same are not required under the Officers/ employees job duties description established by civil service or the Village Board; no person assuming such position upon appointment shall make any claim for compensation or consideration for services performed after appointment and acceptance of such position after the adoption of this resolution;

(25) Except as may be otherwise indicated or acknowledged by the Village Attorney, all acts of the Village Board which constitute “actions” under the New York State Environmental Quality Review Act shall be deemed Type II actions and thus not subject to SEQRA review.

(26) The Village shall continue participation in the Central New York Stormwater Coalition and maintain and pay for its 2016 membership fees related to certain of the MS4 Clean Water Act SPDES Phase 2 requirements, and the Village Mayor is authorized to execute same provided such contract including fee apportionment terms are substantially similar to those of past years and such services do not exceed \$3,600.

(26) Notwithstanding that the foregoing resolutions are intended to be effective as of and from

the date of 2016-17 organizational meeting through close of the Village 2016-17 official year except as to terms of office or employment which by their terms expire, or as otherwise specifically provided or required by applicable law, all such actions shall remain in full force and effect until the 2017-18 Village Board of Trustee’s organizational meeting.

Motion was made by Trustee Jennifer Burgess to approve for adoption the foregoing resolution(s) for the 2016-17 annual organizational meeting, seconded by Trustee Eric Shaffer II. Voting as follows:

Mayor Ryan Wood	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstained	<input type="checkbox"/>
Trustee Andrew Bittel	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstained	<input type="checkbox"/>
Trustee David Pendergast	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstained	<input type="checkbox"/>
Trustee Eric Shaffer II	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstained	<input type="checkbox"/>
Trustee Jennifer Burgess	Aye	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Abstained	<input type="checkbox"/>

Abstract

Mayor Ryan Wood asked if anyone has any questions or concerns regarding Abstract #3 dated April 5, 2016 in the amount of \$142,965.60. Trustee Shaffer made the motion to approve, general fund vouchers 58-97; water fund vouchers 58-91; sewer fund vouchers 58-96; capital water/sewer voucher 68; library fund vouchers 16-22; and trust and agency fund vouchers 10-15, seconded by Trustee Bittel. All ayes.

Old Business

Mayor Wood asked if anyone had any questions with the meeting minutes of March 15, 2016. Attorney Primo said he wants to look them over and asked the board to hold off approving them until the next meeting.

Mayor Wood asked the board to ratify the phone poll to allow the JV baseball team to use the baseball field at the high school for practice and games. Motion was made by Trustee Pendergast, seconded by Trustee Bittel. All ayes.

New Business

Public Comments

There were no public comments this evening.

Motion was made by Trustee Burgess to adjourn the regular meeting at 8:39pm, seconded by Trustee Bittel. All ayes.

Respectfully submitted,

Roxanne Demo
Village of Phoenix
Clerk/Treasurer