

Village of Phoenix

Regular Board Meeting

Tuesday, April 18, 2017 at 7:00 PM

Sweet Memorial Building

455 Main Street, Phoenix, NY 13135

Present:	Mayor Ryan Wood	Absent Chief Marty Nerber
	Absent Trustee Jennifer Burgess	Village Clerk Roxanne Demo
	Trustee John Musumeci	Attorney Steve Primo
	Trustee David Pendergast	Administrator James Lynch
	Trustee Caleb Sweet	

8 Public in Attendance

Mayor Ryan Wood began the Board Meeting with a salute to the flag at 7:27 PM.

Miller Engineering

Doug Miller stated that regarding the water project we've made significant progress, the tie in has been completed to Metropolitan and the village line is completed, the concrete footers will be done this week. The pump station is on order. We're looking at the first week in July to receive the pump station and then set to be hooked up. The health department asked for an update on the flushing plan, the plan will be reviewed with DPW Crew Leader John Kerfien and after his input we'll forward it on to the health department. We'll put that plan into place and flush prior to the pump station arriving so we can get as much flushed out as we can. Miller said the surveyor for the Marina feasibility study has come out with a drone and circled the site and will get layout in place. Miller said we need to schedule the MS4 reporting. Motion was made by Trustee Pendergast to schedule the public hearing at 6:40pm, seconded by Trustee Sweet. All ayes.

KL Consulting

Kristy LaManche introduced herself to the new board members. Kristy is the village grant writer and has been assisting for 10 years and looks forward to working with the board on future projects. Kristy needs to proceed with the contract with Empire State Development and asked the Mayor to review and sign. Kristy also forwarded the draft project plan to Attorney Primo to review and get back to her with any changes. Kristy would like to request an extension on the project, a MWBE utilization plan needs to be completed and this will give the property owners further time to get everything under contract, understand obligations, how many quotes and identify the potential MWBE vendors they'll be working with. Attorney Primo stated that we should go for a 90 day extension, Kristy will submit the request. Kristy said the concerts series is underway and the contract will be submitted to CNY Arts. The consolidation funding application is going to be released around May - June timeframe. If you have any potential projects you'd like to pursue please reach out to Kristy, we'll need to start building a budget, developing the

application material ahead of time, they usually give a six to eight week turnaround.

Jason Sutton – Taxidermy

Attorney Primo explained to the new board members that Jason came before the board a few weeks ago, he's proposing a building on Route 264 for a taxidermy site. Jason handed out plans to the board. Primo said he'd reach out to Jason's attorney.

Mayor Comments

Mayor Wood said that on May 6 at 9:00am Phoenix Rising along with Oswego Habitat for Humanity are teaming together to paint the VFW, they have also brought in the help of the Red, White and Blue team of CNY which is a non-profit organization that supports America's veterans. Mayor Wood said if anyone is free that day any help would be appreciated.

Trustee Comments

Trustee Pendergast had nothing.
Trustee Musumeci had nothing.
Trustee Sweet had nothing.

Department Comments

Administrator Comments

Administrator Lynch said he'd like the board to know that the Village has been working with the Town of Schroepel and the Town cut down a tree today in the municipal parking lot. Lynch said that in front of you there's a proposal from Nick Duskee for the acquisition for the Village owned property adjacent to his property. Attorney Primo said that Nick has an idea of what he'd like to do with the property, he can just do an outline, include support struts, railings, deck size and submit that to the board and then we can review what the setbacks are and if there will be an issue.

Attorney Comments

Attorney Primo said that you have in front of you is an outline of the Village Center Traditional Neighborhood / Transitional Zoning District Overlay-Sub Districts set up. Primo will provide a map to match up with this for the next meeting. He asked the board to read through it. Primo said for the next board meeting we'll hold a public hearing on the new zoning board of appeals. Primo discussed with the Mayor, he'd like to offer the members of the Zoning Board of Appeals a fee for meeting attendance in the amount of \$30 per meeting capped at six meetings per year. Along with that would be an attendance requirement of one training session per year that would be two hours of training and Primo will provide the training at no charge. He'd like to have seven members with two alternates or five members and two alternates. Alternates are required to come to meetings also.

Attorney Primo asked Mayor Wood if he's planning on having two meetings per month over the summer. Mayor replied yes. Primo asked the board if they would be receptive to have one of those meeting a working session. We have heavy topics coming up and one being the water situation; Doug Miller, Jim Lynch and Attorney Primo have had numerous discussions with OCWA and it would be nice to get recommendations from the board. The first meeting in May would be a regular meeting and seconded meeting would be working session meeting and so on with June, July and August.

Mayor asked the board to adopt the resolution for the Special Meeting to reaffirm Type II SEQRA review and no special approvals required from any board of the village, Planning Board, Zoning Board of Appeals or Village Board except with respect to the limited things we discussed which will be serving ongoing review and the only requirements will be that they meet the plans and spec requirements with international building code. Motion to adopt the resolution was made by Trustee Sweet, seconded by Trustee Musumeci. All ayes.

Abstract

Mayor Ryan Wood asked if anyone has any questions or concerns regarding Abstract #4 dated April 18, 2017 in the amount of \$147,272.52. Trustee Pendergast asked if the board can look into either changing the election date to November or handle the elections in-house. Mayor Wood said that they will look into it. Trustee Pendergast made the motion to approve, general fund vouchers 91-129; water fund vouchers 91-131; sewer fund vouchers 91-131; capital water/sewer voucher 96-127; library fund vouchers 15-24 and trust and agency fund vouchers 21-26, seconded by Trustee Sweet. All ayes.

Old Business

Mayor Wood asked if anyone had any questions or concerns with the meeting minutes of March 21, 2017. Motion was made by Trustee Pendergast, seconded by Trustee Musumeci. All ayes.

New Business

Public Comments

No public comments.

Motion was made by Trustee Pendergast to adjourn the regular meeting at 8:18pm, seconded by Trustee Sweet. All ayes.

Respectfully submitted,

Roxanne Demo
Village of Phoenix
Clerk/Treasurer