

CODE ENFORCEMENT COMPLAINT FORM

DATE: _____

Location/ Nature of Complaint

Type of Complaint: (Please check one)

- Noise Rubbish Accumulation Signs Drainage Unsafe/Unsecured Structures Unpermitted Work
Tall Grass Zoning Unregistered/Inoperable Vehicle Other (Please describe)

Brief Description of Complaint: _____

Street Address of Complaint: _____

Contact Information

Confidential – Our policy is to keep complaints anonymous. However, your name, phone number, and email are extremely helpful for reporting violations. Should this complaint end up in a Court of Law, full disclosure of contact information may be necessary.

First Name: _____ Last Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Limitations of Code Enforcement:

Code Enforcement Officers will assist you in any way possible. However some enforcement issues may require referral to a different department or agency.

Code Enforcement *cannot* help citizens rectify the following problems:

- Emergency situations that threaten human life or property and demand immediate attention – Call 911
- Private disputes between neighbors
- Situations which are not specifically addressed in the Code of the Village of Phoenix.