

Village of Phoenix Regular Board Meeting
Tuesday, November 7, 2023 at 7:00 PM
Sweet Memorial Building - 455 Main Street, Phoenix, NY 13135

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|----------|--------------------------|---------------------------------|
| Present: | Mayor Brian Borchik | Sergeant Dan Ferazzoli |
| | Trustee Paul Griser | Village Clerk Roxanne Demo |
| | Trustee Jeff Koegel | Administrator James Lynch |
| | Trustee David Pendergast | Absent Attorney Jeffrey Schiano |

7 Public in Attendance

Mayor Borchik began the Board Meeting with Pledge of Allegiance at 7:05 P.M.

Mayor and Trustee Comments

Mayor Borchik asked for a motion to approve local law #3 -2023, Vehicle and Traffic, motion was made by Trustee Koegel, seconded by Trustee Griser, Trustee Pendergast aye, Mayor Borchik aye. Motion carried.

Mayor Borchik reported that Trustee Woolson resigned from the board on October 27, 2023. Mayor would like to appoint Ronald Hartner II to the Trustee position who will serve out Woolson's term until we have a special election on March 19, 2024. The board was in agreement.

Mayor would like to appoint Dan Dunn to the zoning board for a 4 year term, the board was in agreement.

Mayor would also like to appoint Larry Rawson to the planning board for a 3 year term, the board was in agreement.

Mayor Borchik asked for a motion to hold a public hearing on November 21, 2023 at 6:50pm to discuss the rate increase for water and sewer. Motion was made by Trustee Griser, seconded by Trustee Pendergast, Trustee Koegel aye, Mayor Borchik aye. Motion carried.

Trustee Griser wanted to wish Sally Woolson the best and welcomed Ron Hartner to the board. Trustee Griser also spoke about the NY Forward LPC the meetings are over and finalized and passed to the State.

Trustee Pendergast let the board know that the VFW is holding a veterans ceremony on this Saturday at 11:00am for anyone that would like to attend. Trustee Pendergast asked about the motorcycle that has been racing around the village. Sergeant Ferazzoli said it's important to 911 and state where you live and that you can hear it even if you can't give an exact location, it will be reported to Oswego and Onondaga County sheriffs.

Trustee Koegel asked about a personal issue and if the Mayor had an update. Mayor Borchik responded accordingly.

Department Comments

Sergeant Ferazzoli

Sergeant Ferazzoli handed out the police report from October 17-November 7, 2023.

Administrator Lynch

Administrator Lynch spoke about 22 Culvert Street and the proposed cannabis business. After a discussion by the board it was unanimously agreed upon that it does not meet the requirements of being 200 feet or more from a house of worship, and the board agreed to have Administrator Lynch respond accordingly.

Administrator Lynch handed out a list of ongoing projects and issues that will be updated and presented to each board member in their village board packets.

- **Foster well property status:**
 - Chicago Title \$2,000.00
 - CNY Abstract – Left a message-no response
 - Vanguard – Spoke with Liz and she is putting something together for us to review
 - Oswego Valley Abstract – Spoke with Derek
 - According to his research it looks like ownership of the property since the late 1800’s or early 1900’s because the document is listed as a “vesting deed”
 - Waiting for final cost estimates for the abstract process
- **Village assessment Situation:** Mayor and Jim have a meeting scheduled for 11/16/2023 with Town Assessor Hal Henty for review and an educational process.
 - Example: 2 Kindred Path is assessed at \$57,750.00
- **NYS DOT / Tap Grant – Village of Phoenix Pedestrian Improvement Project:**
 - Phase 2 which is the selection process for a consultant for the project is underway. Kristy, Mayor Borchick, NYS DOT representative Matt Kelly and Stantec representatives Jim Hoffman & Susan Charland were all at a meeting together last week to discuss preliminary design phase and cost. We hope to hear back from Stantec shortly with a proposal in which they confirm that they can meet our anticipated design cost as budgeted of \$90,315.00.
- **Village of Phoenix & Town of Schroepfel Proposed County Route 57 Water District:** How to rectify our unmetered units. A meeting was to be scheduled to have an initial discussion and looking for update on the progress.
- **Village Design Guidelines and Building Standards:** Mayor and Jim have met and started design and wording for a brochure or document. Attorney guidance is needed as to know how to implement when done.
- **Drainage Ditch Cleaning Issue:** What is needed from the Village staff?
 - Location of all ditches
 - Neighboring addresses
 - Any recorded easements
 - Additional information and who/how to retrieve this information
- **Church Owned Properties:** How do we get these properties back on the tax roll?
 - 19 Kay Pat Drive
 - 41 Bridge Street
 - 469 Main Street
- **Water, Sewer & Trash Rates:**
 - Preliminary proposal submitted for discussion 11/7/2023
- **Village Fee Schedule and Forms:** Working on updating:
 - Fee schedule
 - Comprehensive applications and directions for various needs:
 - New residential construction
 - Residential type construction - renovations
 - Commercial development
 - Commercial construction – renovations
 - Code enforcement charges for actions:

- Lawn mowing
- Debris removal
- Snow removal
- Work to secure unsafe structures
- Zoning board filing and review
- Planning board filing and review
- Administrative / clerical fees:
 - Copies of certificates
 - FOIL / Police reports
 - Returned check fee
 - Tax searches
 - Copies of tax bills/paid receipts
 - Any input and or involvement from the Village board would be greatly appreciated
 - Upcoming Dates:
- **Upcoming Village Events and Dates:**
 - *Annual Christmas Tree Lighting: Saturday, December 2 6:30pm*
 - *Annual Budget Workshop: Thursday December 14*
 - ***Need board availability for workshop time***
 - *No Parking on Village Streets: November 1 to April 1 12:00am – 7:00am*

The Public Hearing for the budget workshop will be held December 14, 2024 at 5:30pm.

Abstract

Abstract #17 dated November 7, 2023 in the amount of \$90,604.01. Trustee Griser made the motion to approve, general fund vouchers 514-532; water fund vouchers 503-532; sewer fund vouchers 503-532; library fund vouchers 107-113 and trust and agency fund vouchers 139-149, seconded by Trustee Koegel aye, Trustee Pendergast aye, Mayor Borchik aye. Motion carried.

Motion to approve meeting minutes from October 17, 2023 was made by Trustee Griser, seconded by Trustee Pendergast aye, Trustee Koegel aye, Mayor Borchik aye. Motion carried.

New Business

Facility use for the auditorium from Teresa Clark for a benefit for Roger and Sally Monica, November 25, 2023 from 10:00am-5:00pm. Motion to approve was made by Trustee Griser, seconded by Trustee Pendergast, Trustee Koegel aye, Mayor Borchik aye. Motion carried. Trustee Griser made the motion to waive the \$50 rental free, seconded by Trustee Koegel, Trustee Pendergast aye, Mayor Borchik aye. Motion carried.

Facility use for the auditorium from Tera Pierce for a baby shower on December 3, 2023 from 1:00-4:00pm. Motion to approve was made by Trustee Pendergast, seconded by Trustee Koegel, Trustee Griser aye, Mayor Borchik aye. Motion carried.

Public Comments

Danny Dunn 523 Main Street asked about the electrical line to the lights at the First Responder's Memorial Park. Lynch said the DPW has to bore under the street, Justin's has it in the plan for spring.

Larry Rawson 25 Volney Street informed the board that at 41 Bridge the pastor does live there.

Motion was made by Trustee Koegel to adjourn the regular meeting at 8:12pm, seconded by Trustee Pendergast, Trustee Griser aye, Mayor Borchik aye. Motion carried.

Respectfully submitted,

Roxanne Demo
Village of Phoenix
Clerk/Treasurer